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READING TEST

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on the separate answer sheet. Do not write your answers in your test

book.

PART 5

Directions: A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

1. Mougey Fine Gifts is known for its large range of goods.
   1. regional
   2. regionally
   3. region
   4. regions
2. Income levels are rising in the and

surrounding areas.

* 1. family
  2. world
  3. company
  4. city

1. Mr. Kim would like a meeting about

the Jasper account as soon as possible.

* 1. to arrange
  2. arranging
  3. having arranged
  4. arrangement

1. The factory is located near the train

station.

* 1. regularly
  2. conveniently
  3. brightly
  4. collectively

|  |  |  |
| --- | --- | --- |
| 103. Since we had a recent rate change, expect  - --- next electricity bill to be slightly lower. | 107. | Because of transportation due to  winter weather, some conference |
| 1. you 2. yours |  | participants may arrive late.  (A) are delayed |
| 1. yourself 2. your |  | 1. to delay 2. delays 3. had delayed |
| 104. Hotel guests have a lovely view of the ocean the south-facing windows. | 108. | Proper maintenance of your heating |

* + 1. up
    2. except
    3. onto
    4. through

equipment ensures that small issues can be fixed they become big ones.

1. as a result
2. in addition
3. although
4. before
5. The information on the Web site of Croyell 115.

Decorators is organized.

* 1. clear
  2. clearing
  3. clearest
  4. clearly

1. The Copley Corporation is frequently -------

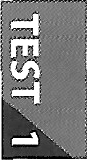
as a company that employs workers from 116.

all over the world.

* 1. recognized
  2. permitted
  3. prepared
  4. controlled

1. Payments made 4:00 P.M. will be

Improving efficiency at Perwon Manufacturing will require a revision

of existing processes.

1. create
2. creativity
3. creation
4. creative

Conference attendees will share accommodations they submit a

special request for a single room.

1. even
2. unless
3. similarly
4. also

processed on the following business day.

* 1. later
  2. after
  3. than
  4. often

1. Greenfiddle Water Treatment hires engineers who have mathematics

skills.

* 1. adjusted
  2. advanced
  3. eager
  4. faithful

1. After the neighborhood, Mr. Park

decided not to move his café to Thomasville.

* 1. evaluation
  2. evaluate
  3. evaluating
  4. evaluated

1. The average precipitation in Campos -------

the past three years has been 22.7 centimeters.

* 1. on
  2. for
  3. to
  4. under

1. To receive , please be sure the

appropriate box is checked on the magazine order form.

* 1. renew
  2. renewed
  3. renewals
  4. to renew

1. Donations to the Natusi Wildlife Reserve rise when consumers feel about the

economy.

* 1. careful
  2. helpful
  3. confident
  4. durable

1. When applied, Tilda's Restorative

Cream reduces the appearance of fine lines and wrinkles.

* 1. consistent
  2. consist
  3. consistently
  4. consisting

1. The marketing director confirmed that the new software program would be ready to

---- by November 1.

* 1. launch
  2. facilitate
  3. arise
  4. exert



1. Satinesse Seat Covers will refund your order you are not completely

satisfied.

* 1. if
  2. yet
  3. until

“ (D) neither

126. Ms. Rodriguez noted that it is important to

---- explicit policies regarding the use of company computers.

1. inform
2. succeed
3. est.mate
4. establish

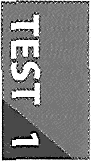
|  |  |  |
| --- | --- | --- |
| 122. In the last five years, production at the | 127. | ---- Peura Insurance has located a larger |
| Harris facility has almost doubled in ------- |  | office space, it will begin negotiating the |
| (A) majority |  | rental agreement. |
| (B) edition |  | (A) Happily |
| (C) volume |  | (B) Now !hat |
| (D) economy |  | (C) Despite |
| 123. Ms. Tsai will ------- the installation of the |  | (D) In fact |
| new workstations with the vendor. | 128. | Mr. Tanaka's team worked for months |
| 1. coordinated 2. to coordinate |  | to secure a lucrative government contract.  (A) readily |
| 1. coordination 2. be coordinating |  | 1. diligently 2. curiously 3. extremely |
| 124. An upgrade in software would ------- |  |  |
| increase the productivity of our | 129. | Though Sendark Agency's travel insurance |
| administrative staff. |  | can be purchased over the phone, most of |
| (A) significantly |  | ------- plans are bought online. |
| (B) persuasively |  | (A) whose |
| (C) proficiently |  | (B) his |
| (D) gladly |  | (C) its |
|  |  | (D) this |
| 125. The Rustic Diner's chef does allow patrons |  |  |
| to make menu ------- | 130. | Garstein Furniture specializes in functional |

* 1. substituted
  2. substituting
  3. substitutions
  4. substitute

products that are inexpensive -------

beautifully crafted.

1. thus
2. as well as
3. at last
4. accordingly



PART 6

**Directions:** Read the texts that follow. A word, phrase, or sentence is missing in parts of each text. Four answer choices for each question are given below the text. Select the best answer to complete the text. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

**Questions** 131-134 refer to the following notice.

**NOTICE**

To continue providing the highest level of 131. o our corporate tenants, we have scheduled the south lobby restrooms for maintenance this weekend, May 13 and May 14. 132. this time, the

restrooms will be out of order, so tenants and their guests should instead use the facilities in the north lobby.

We -133: for any inconvenience this might cause. : 34. Denville Property Management Partners

1. (A) serve
2. served
3. server
4. service
5. (A) Along
6. During
7. Without
8. Between
9. (A) apologize
10. organize
11. realize
12. recognize
13. (A) If you would like to join our property management team, call us today.
14. Thank you for your patience while the main lobby is being painted.
15. Please do not attempt to access the north lobby on these days.
16. Questions or comments may be directed to the Management Office.



**Questions** 135-138 refer to the following customer review.

I recently received a last-minute invitation to a formal dinner. I bought a suit and needed it tailored as - d- as possible. A friend suggested that I use Antonio's Tailoring Shop in downtown

13

Auckland. When I met Antonio, he gave me his full attention 13v- his shop was busy. He took the time to listen to me and carefully noted all my measurements. He then explained all the

tailoring costs up front and assured me that he could have my suit ready in three days, but he had it done in two! -137.

Antonio has run his shop for over 30 years, and his experience really shows. He is a -› 3›- tailor. I highly recommend him.

Jim Kestren, Auckland

135. (A)

(B)

quickly quicken

* 1. (A) former
  2. temporary
  3. quickest
  4. quickness

1. superb
2. best

136. (A}

(B)

as far as

even though

1. such as
2. whether

137. (A)

Of course, the shop is busiest on Saturdays.

1. The suit fits me perfectly too.
2. I made another purchase.
3. He used to sell shirts.

Questions 139-142 refer to the following letter.

Dear Director Yoshida,

Thank you for your school's interest in visiting our farm next month. Please note that children

must be at least six years old to visit and tour the farm. 139. I have enclosed a list of the 14a. activities available for our young visitors. Two of these -141: must be scheduled in advance.

They are a cheese-making class and an introduction to beekeeping. Both are very popular with

our visitors.

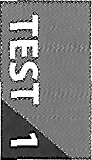
Please let 142. know your selection by early next week. I look forward to welcoming your group soon!

Sincerely,

Annabel Romero, Coordinator Merrytree Family Farm

* 1. (A) In the event of bad weather, the animals will be inside.

1. There are no exceptions to this policy.
2. Ones younger than that can find much to enjoy.
3. This fee includes lunch and a small souvenir.
   1. (A) legal
4. artistic
5. athletic
6. educational



* 1. (A) events

1. plays
2. treatments
3. trips
   1. (A) they
4. me
5. her
6. one



Questions 143-146 refer to the following e-mail.

To: Lakshmi Aiyar

From: [info@healthonity.com](mailto:info@healthonity.com) Date: February 8

Subject: Healthonity Dental Dear Ms. Aiyar,

We, the dental health professionals of the Healthonity Dental Center, are -:43. to introduce our just-opened practice. We aim to provide access to the largest team of dental specialists in the

region. On our Web site, you can see a comprehensive list of the procedures we offer. -1 .

The members of our practice share a passion for helping people maintain beautiful and healthy smiles.

Contact our center today at 305-555-0121 14a: an initial evaluation. All first-time 146:

benefit from a 50 percent discount on the cost through the end of the month. Sincerely,

The Team at Healthonity Dental Center

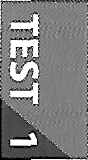
* 1. (A) prouder
  2. proudly
  3. pride
  4. proud
  5. (A) They include general and cosmetic

## procedures.

1. We have relocated from neighboring

Hillsborough.

1. The Web site is a creation of A to Z Host Builders.
2. Several of them are surprisingly expensive.
   1. (A) scheduled
3. to schedule
4. scheduling
5. being scheduled
   1. (A) shoppers
6. residents
7. patients
8. tenants



PART 7

Directions: In this part you will read a selection of texts, such as magazine and newspaper articles, e-mails, and instant messages. Each text or set of texts is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 147-148 refer to the following Web page.

h p moo g owai a s co a

Special Announcement by Geoff Clifford, President of Moon Glow Airways

As many of you are aware, there was a problem with Pelman Technology, the system that handles our airline reservations. This outage has affected several airlines. It's been a rough week, but the good new's is that it has been repaired, and we are re-setting our system. However, Moon Glow passengers may still face delays for a day or two. This most likely will include longer lines at airports. We have added more on-site customer service representatives at airports in all of our destination cities to assist customers with their flights and information. V'e apprcciate your understandinp• and patience.

* 1. What is the purpose of the announcement? 148. According to Mr. Clifford, what has the
     1. To report on airport renovations airline temporarily increased?
     2. To give an update on a technical (A) The number of flights available problem (B) Dining options on flights
     3. To introduce a new reservation system (C) Assistance for customers at airports
     4. To advertise airline routes to some new (D) Prices for international flights cities

auestions 149-150 refer to the following job advertisement.

**Video** Captioners—Work **from Home**

Kiesel Video is seeking detail-oriented people to use our software to add text captions to a wide variety of video material, such as television programs, movies, and universit)' lectures. We will provide free online training. Successful applicants must possess strong language skills and have a computer, a headset, and high-speed Internet access.

The position features:

* Flexible hours—you work as much or as little as you want.
* Choice of projects—we hat e work in many types of content.
* Good pay—our captioners earn $350 to 51,100 a weck, depending on the assignment.

Apply today at ww\v. kieselvideo.corn/jobs

## What are applicants for this position required to have?

* 1. Experience in video production
  2. Certain pieces of equipment
  3. A university degree in language studies
  4. An office with a reception area

1. What is true about the job?
   1. It is a full-time position.
   2. It pays a fixed salary.
   3. It involves some foreign travel.
   4. It offers a choice of assignments.

Questions 151-152 refer to the following report.

’ February 1

SOFTWARE TESTING REPORT

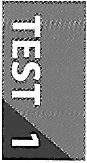
Version of Software Program: Konserted 2.5 Testing Dates: January 10—12

Number of Participants: 8

Software Testing Overview: Participants were asked to complete a series of tasks testing the functionality of the revised Konserted interface. In task number 1, participants searched for a concert in a designated area. In task number 2, participants searched for new friends on the site. In task number 3, participants invited friends to a concert. In task number 4, participants posted concert reviews, photos, and videos.

Initial Findings: Task number 3 proved the most challenging, with three participants unable to complere ir in under two minutes. A potential cause for this difhculty may be the choice of icons in the menu bar. Clearer, more intuitive icons could make this tasl‹ easier to complete for participants.

1. What is true about the software testing?
   1. It included multiple versions of Konserted.
   2. It was done over several days.
   3. It required participants to complete a survey.
   4. It took place at a series of concerts.



1. What action was difficult for users to complete?
   1. Searching for an event
   2. Searching for friends
   3. Inviting friends to a performance
   4. Posting reviews to a Web site

Questions 153-155 refer to the following e-mail.



To: From: Date:

Subject:

**\*E-mail“**

Dear Ms. Ati3•eh,

To follow’ up on our phone conversation earlier toda)', 1 would like to extend to you a formal ’ritten invitation to speak at the eighth annual Mutamark conference, scheduled to take place this year from 1 7 to 20 September in Zagros. Because you drew’ a sizeable cr‹iwd when you appeared at lhe conference in the past, e will be making special arrangements for your visit this time. The R lue Room at the Debeljak Hotel html de only 1 20, so this i•ear we are also bottling the Koros Hall, ’hich has a capacity' of 270. We can tiffer you a 40-to-50-minute st ot on the last day of the conference, when attendance should be at its peak. Please e mail me to confirm your acceptance and to let me know more about your audio›'is ual requirements. We can provide overhead prtijection *t'*c\*r still images if ) thu will be using them again.

Very best reg‹iids,

Alex Chen, Conference Planning Mutamark Headquarters, Melbourne

|  |
| --- |
| catiyeh %' mymailroom.au |
| achen %' mutamark.au |
| *I* July |
| Mutamark conference |

1. **What is indicated about Ms. Atiyeh's previous appearance at Mutamark?**
   1. It was very well attended.
   2. It was moved to a larger venue.
   3. It featured a musical performance. (D} It took place at the Koros Hall.
2. **How** many people can the Koros Hall

**accommodate?**

* 1. 40
  2. 50

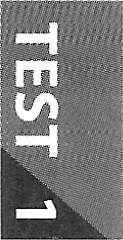
(C) 120

(D) 270

1. When will **Ms. Atiyeh** most likely **appear at**

the Mutamark conference?

* 1. On September 17
  2. On September 18
  3. On September 19
  4. On September 20

Questions 156-158 refer to the following article.

Monorail Coming to Sudbury

(4 Feb.)—Ottawa-based Saenger, Inc., has been selected by the city of Sudbury to build a monorail system that will connect tn- city's commercial district to the airport. — [1] —. Funding for the system is drawn from a combination of public agencies and private investors. — [2] —. Ticket sales for the monorail will also provide a new source of revenue for the city. — [3] —. Construction is slated to begin in early June and is expected to be completed within four years. — [4]

1. What kind of business most likely is Saenger, Inc.?
   1. A construction firm
   2. A real estate agency
   3. A cargo-handling company
   4. A financial services provider
2. What is indicated about the monorail?
   1. It needs more funding from investors.
   2. It will take years to finish.
   3. It was proposed by airport officials.
   4. It offers discounted tickets to city residents.
3. In which of the positions marked [1], [2], [3], and [4] does the following sentence best belong?

“Along the way, the line will stop at nine stations."

(A) [1]

(B) [2]

(C) [3]

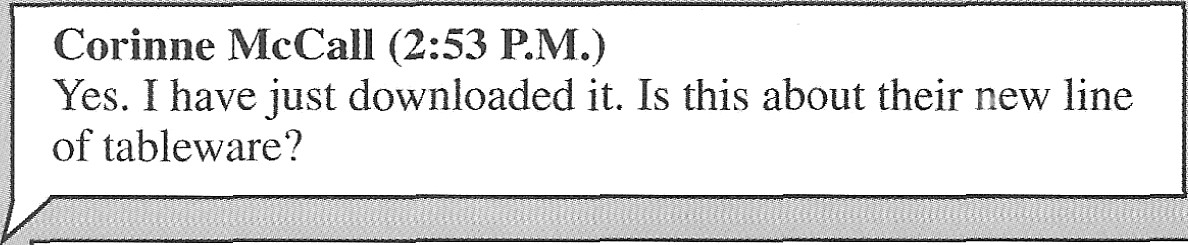
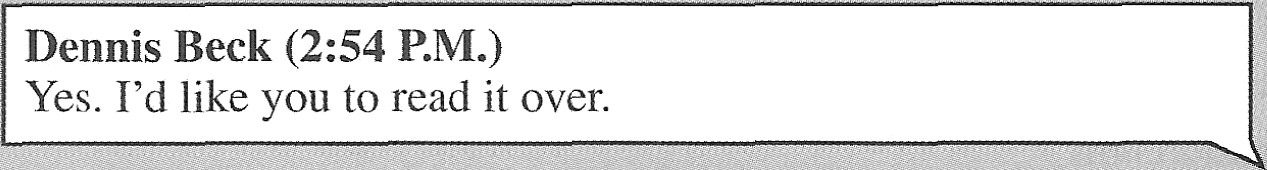
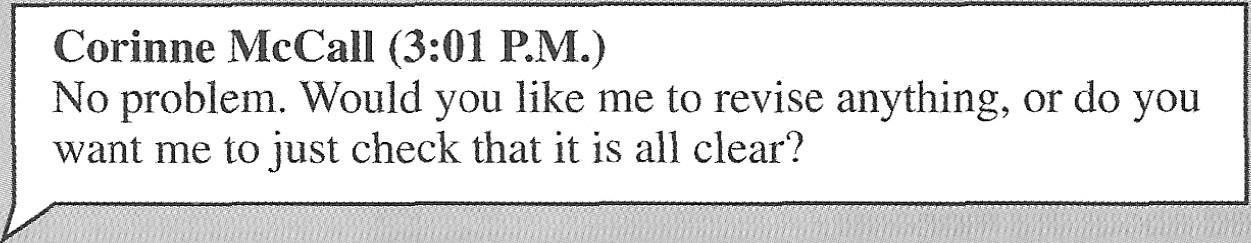
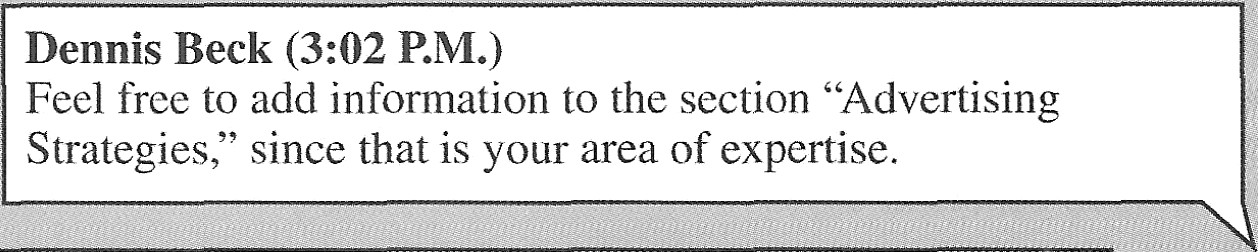
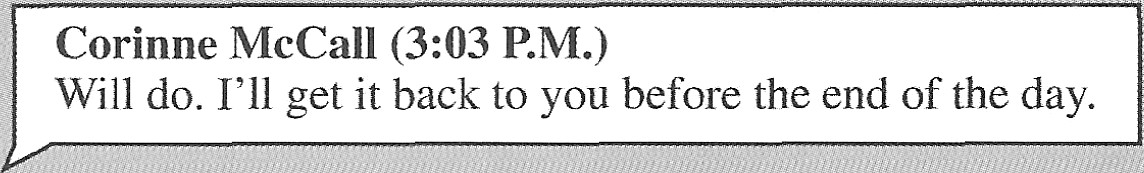
(D) 14]



Questions 159-160 refer to the following text-message chain.

## Dennis Beck (2:52 P.M.)

Hi, Corinne. I just want to be sure that you saw the document I sent you. It's the combined market analysis and advertising proposal for the Keyes Elegant Home group. We're preparing it *toy* tomorrow's presentation to the client.



Corinne McCall (2:53 P.M.)

Yes. I have just downloaded it. Is this about their new line of tableware‘?

Dennis Beck (2:54 P.M.)

Yes. I'd like you to read it over.

Corinne McCall (3:01 P.M.)

No problem. Would you like me to revise anything, or do you want me to just check that it is all clear?

Dennis Beck (3:02 P.M.)

Fee1 tree to add information to the section “Advertising Strategies,” since that is your area of expertise.

Corinne McCall (3:03 P.M.)

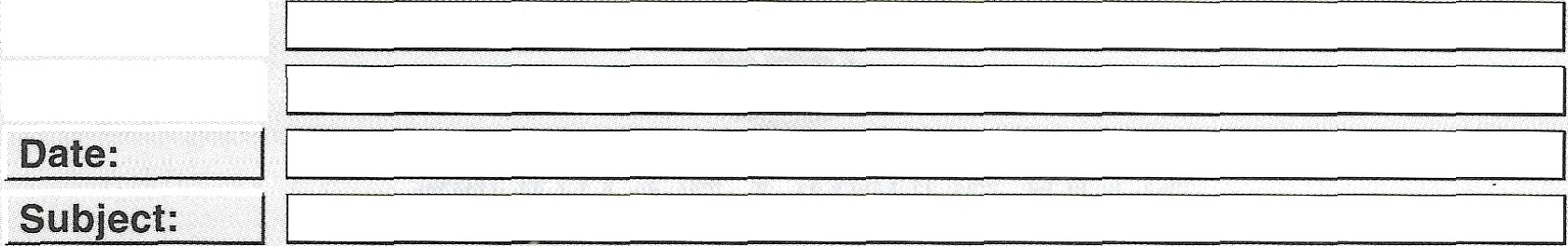
Will do. I'll get it back to you before the end of the day.

1. At 3:01 P.M., what does Ms. McCall most likely mean when she writes, “No problem”?
   1. She did not have any issues logging on to her computer.
   2. She does not think a document has errors.
   3. She is willing to review a document.
   4. She has time to meet representatives from Keyes Elegant Home.
2. What type of work does Ms. McCall most

likely do?

* 1. Marketing
  2. Accounting
  3. Legal consulting
  4. Information technology services

Questions 161-164 refer to the following e-mail.



To: Mara Renaldo <mrenaldo H viyamail.com>

From: Lisa Yang <ly‹ing H staffordsvillefair.orgy

May 28

RE: Stalfordsville Craft Fair Dear Ms. Renaldo,

Thank you for your interest in selling your handcrafted items at the annual Staltordsville Craft Fair. Please note that all applicants must submit a $25 application fee, whether or not they want to shai-e a space with another applicant. Moreover, all applicants must submit a minimum of four photographs of their work in order to be considered as a vendor. — [1] —.

In addition to photographs, we ask that you submit a rough sketch showing how you would display your work. Since you propose to share a space with a friend, local potter

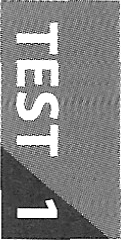
Julia Berens, it would be helpful if your sketch could indicate how you are planning to use the space jointly. — [21

Also, because we hold the fair rain or shine, all vendors must supply their own tenting to protect themselves and their wares from the possibility of rain. — [3] —.

Finally, please be aware that every year we receive far more applications from jewelry makers than we can accept. We hope that you will not be too discouraged if your work is not accepted this year, as you are applying for the first time. — [4} —.

Thanks again, and best of luck with your application, Lisa Yang

1. What is suggested about the craft fair?
   1. It takes place in downtown Staffordsville.
   2. It is being held for the first time.
   3. It specializes in locally produced crafts.
   4. It will be held outdoors.
2. What is NOT mentioned as a requirement for selling at the craft fair?
   1. Sharing a space with another participant
   2. Paying a fee to participate
   3. Submitting images of the crafts
   4. Providing one's own tenting
3. What does Ms. Renaldo most likely sell?
   1. Sketches
   2. Photographs
   3. Pottery
   4. Jewelry



1. In which of the positions marked [1j, [2j, [3j, and [4] does the following sentence best belong?

“Make sure they clearly represent the items you wish to offer for purchase at the event.”

(A) [1]

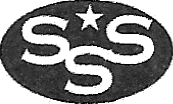
(B) [2]

(C) [3]

(D) [4]



Questions 165-167 refer to the following information.



SLEEP YOUN DL.Y SOLU TIONS

*Thank you for choosing Sleep Soundly Solutions!*

The updated control panel is linked to an integrated system that allows you to activate and disable all security systems in your home, including your Sleep Soundly motion sensor as well as your fire, smoke, and carbon monoxide detectors.

All Sleep Soundly residential alarm systems have been tested thoroughly to ensure the highest quality and sensitivity, so you can sleep soundly in the knowledge that your home is protected. We have also developed a new smartphone application that will norify you of any disturbances wherever you are. The app is available for download now.

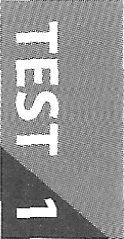
Sleep Soundly control equipment iS carefully manufactured for use with Sleep Soundly detectors and alarms. Using products manufactured by other companies may result in an alarm system that does not meet safety requirements for residential buildings or comply with local laws.

1. In what industry does Sleep Soundly Solutions operate?
   1. Real estate
   2. Life insurance
   3. Home security
   4. Furniture moving

## What new product is being offered by Sleep Soundly Solutions?

* 1. An outdoor motion sensor
  2. A smartphone application
  3. Home installation service
  4. Fire detection equipment

1. The word “meet" in paragraph 3, line 3, is closest in meaning to
   1. greet
   2. touch
   3. satisfy
   4. experience

Questions 168-171 refer to the following letter.

March 29

Dr. Maritza Geerlings Poseidonstraat 392 Paramaribo Surname

Dear Dr. Geerlings,

I am writing to thank you for your years of service on the faculty of the Jamaican Agricultural Training Academy (JATA) and to let you know about some exciting developments. As you know, JATA was originally established as a vocational school for agriculture but now offers courses in a varied array of disciplines, including cybersecurity, electrical engineering, and health information management. Our student body, which for the first ten years consisted almost exclusively of locals, is now culturally diverse, with students from across the Americas and Europe.

Today's students work with sophisticated equipment, much of which did not exist in our early days.

To reflect these and other significant changes that JATA has undergone over time, the Board of Trustees has approved a proposal by the Faculty Senate to rename the institution the Caribbean Academy of Science and Technology. As a result, a new institutional logo will be adopted. All students and faculty members, both current and former, are invited to participate in a logo design contest. Information about the contest will be forthcoming.

The renaming ceremony and the introduction of the new logo will take place at

11 A.M. on 1 June, the twentieth anniversary of the institution. We hope you will be able to join us.

Sincerely,

Audley Bartlett

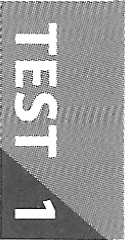
Vice President for Academic Affairs, Jamaican Agricultural Training Academy

1. What is one purpose of the letter?
   1. To announce a name change
   2. To honor distinguished alumni
   3. To suggest revisions to a curriculum
   4. To list an individual's accomplishments
2. The word “established" in paragraph 1, line 3, is closest in meaning to
   1. affected
   2. founded
   3. confirmed
   4. settled
3. What is suggested about Dr. Geerlings?
   1. She plans to attend JATA's anniversary celebration.
   2. She has taught courses in cybersecurity.
   3. She can take part in JATA's logo design contest.
   4. She served on JATA's Board of Trustees.
4. What is NOT indicated about JATA in the letter?
   1. Its professors live on campus.
   2. Its students have access to modern equipment.
   3. It will be twenty years old on June 1.
   4. It is attended by international students.



Questions 172-175 refer to the following online chat discussion.

|  |  |
| --- | --- |
|  | |
| Ashley Montaine 8:54 A.M.: How did the interview with Air. Erickson go?  Dan Campbell *8:55* A.M.: I really enjoyed meeting him. I think he'd be a great reporter here. He seems smart and organized, and his samples show that he's a great writer.  Ashley Montaine 8:57 A.M.: Brooke, can you contact Mr. Erickson to set up the next interview? Is that a problem?  Dan Campbell 8:58 A.M.: I'd really like to work with him. It is very important that he impress Mr. Peters.  Brooke Randolph 8:59 A.M.: Not at all.  Ashley Montaine 9:00 A.M.: Thanks. I also see that he has a varied work history. That will make him a well-rounded reporter.  Brooke Randolph 9:02 A.M.: When would you like to meet with him again?  Dan Campbell 9:03 A.M.: Ashley, I believe you will participate in the next interview. Note that Mr. Peters is probably going to ask why Mr. Erickson wants to transition from freelance writing to in-house news reporting. Also, Mr. Peters will want assurances that he's committed and will stick around for several years.  Ashley Montaine 9:04 A.M.: Brooke, Mr. Peters and I are both free Friday morning. Brooke **Randolph 9:06** A.M.: Great. I'll write an e-mail shortly. |  |
|  |
|  |

1. For what type of company do the writers work?
   1. A book publisher
   2. A newspaper
   3. A film production company
   4. A job-placement firm
2. At 8:59 A.M., what does Ms. Randolph most likely mean when she writes, “Not at all”?
   1. She would like to participate in an interview.
   2. She does not think Mr. Erickson should be hired.
   3. She feels comfortable fulfilling a request.
   4. She has not read Mr. Erickson's writing.
3. What is indicated about Mr. Erickson?
   1. He has never been on a job interview before.
   2. He has held many different types of jobs.
   3. H= is taking over Mr. Peters' position.
   4. He is a former colleague of Ms. Montaine.
4. According to the discussion, what is important to Mr. Peters about a new hire?
   1. Prior news reporting experience
   2. Ability to begin working immediately
   3. Communicating well with colleagues
   4. Staying with the company over the long term

Questions 176-180 refer to the following article and letter.

# Alberta Business Matters

April issue

five minutes before or after lunch break will provide your eyes with a respite from artificial light sources.

Improve Your Office - Use desktop lamps with full-spectrum

Environment Now!

Today's office environment, featuring numerous corridors, unexciting beige or white walls, and often rows of identical, windowless cubicles, might not inspire comfort, beauty, and energy. However, there are some easy, inexpensive ways to make your office space more inviting.

# Air quality

* Add some green plants to the décor. Plants offer a natural filtration system, increasing oxygen levels.

Nonflowering plants should be preferred, as they will not scatter pollen.

* A small, tabletop air purifier helps improve stale air and removes dust.

# Light quality

* Take breaks and go outdoors. Even just

lightbulbs.

* Install double-glazed windows instead of blinds to reduce glare while maintaining natural light.

Stress relief

* Earplugs or noise-cancelling headphones can block distracting noise in an open office floor plan.
* Photographs of loved ones and places we have visited for vacation are reminders of our life away from the office. Select a few favorite pictures as important decorative elements.

# Dear readers, if you have tips to add to this list, send them in and they will be published in next month's issue.

**Alberta Business Matters**

Letters to the Editor

It may interest your readers to know about the company I work for, called Moveable, lnc. We aspire to make dull offices more comfortable and convenient for workers, especially for today's on-the-move employees.

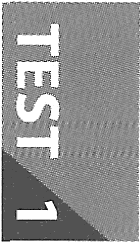
For example, say you work two days a week at your headquarters in Edmonton, and the rest of the week you are in a satellite office. Our “Can-Do Case” ensures that your favorite office supplies always travel with you. Our “Modular Decor Kit,” weighing just 1.75 kg, contains a portable reading lamp, a miniature silk plant, and a folding photo frame with space for four pictures. Look us up online and follow us on social media, as we offer new items frequently!

Best,

Maria Testa

1. What is NOT recommended in the article? 179.
   1. Using plants to decorate cubicles
   2. Walking outdoors during breaks
   3. Using a calming noise machine
   4. Decorating with personal photographs
2. Why are blinds mentioned?
   1. Because they are relatively expensive 1804
   2. Because they block natural light
   3. Because they are hard to match to furniture
   4. Because they attract dust
3. What is indicated about the magazine?
   1. It is the only business publication in Alberta.
   2. Its publisher is hiring additional staff.
   3. Its editors would like to hear from readers.
   4. It is sponsored by a furniture company.

What is suggested about Ms. Testa?

1. She is a professional writer.
2. She is starting a new company.
3. She travels frequently in her work.
4. She read the previous issue of *Alberta B siness Matters.*

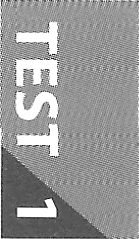
What is suggested about Moveable, Inc.’s products?

1. They are packable.
2. They are affordable.
3. They are available for a short time.
4. They are made from recycled materials.

Questions 181-185 refer to the following Web page and review.

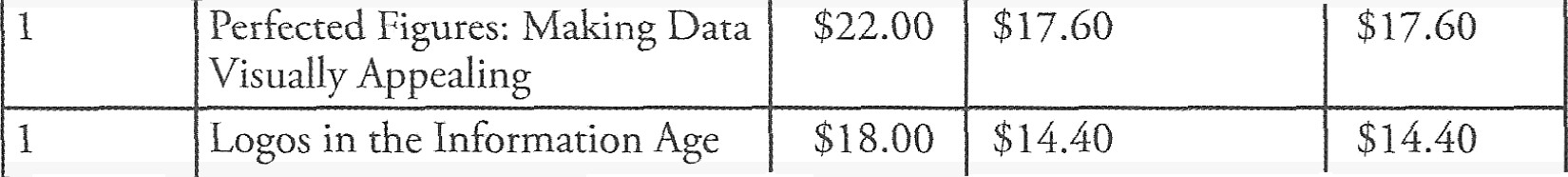
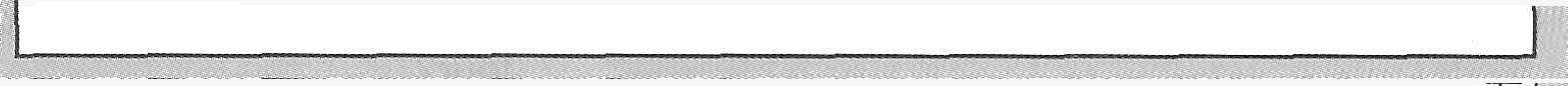
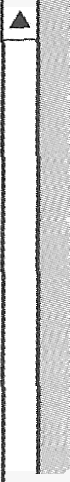
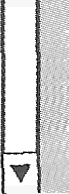
|  |  |  |
| --- | --- | --- |
|  | [http://ww.LIoydtouringcompany.co.uk](http://ww.LIoydtouringcompany.co.uk/) . |  |
|  |
| Choose one of Lloyd Touring Company's (LTC) most popular outings to see the best that  London has to offer!  Tour 1: Full-day tour of the most popular tourist sites on one of our famous red double-decker buses. See thc Changing of the Guard and conclude the day with a river cruise.  Tour 2: Full-day walking tour of London's best shopping areas. Explore London's famous  department stores and wander along fashionalale Bond and Oxford Streets.  Tour 3: Half-da}- tour on a red double-decker bus, including private tour of the Tower of  Londc›n and lunch at a nearby café.  Tour 4: Half-day tour of Buckingham Palace, including the Changing of the Guard. Tour ends with a traditional fish-and-chips lunch.  Tour 5: Full-day walking tour leaturing London's top highlights. Complete the day with a medieval banquet.  DC’s knowledgeable local staff members personally guide each one of our tours. Meals  are not covered, except when noted in the tour desci iption. Participants are responsible for meeting at chosen departure destination. L1“U does not provide pickup from hotels. All tours can be u{ograded for an additional fee to include an open-datt ticket to the London Eye, London's famous observation wheel. | | |

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| —Ella Bouton  Lloyd Touring Company Review  This was my first trip to London. I decided to see all the major tourist sites on my own, but I wanted someone to help me discover the most interestin•\_ places to shop in London. My LTC tour guide, Larissa, was wonderful. She is an avid shopper herself, and at the bep•inning of the tour. she tried to 3et to know the panicipants. She was able to guide everyone to the shops that they v°ere most interested in. It was such a personalized tour! And it was a bonus that Larissa also speaks French. My daughter and I wcrc visiting from Paris, and we appreciated being able to communicate in two languages. The tour was very reasonably priced, too. I would highly rect›mmend it. The only unpleasant part ot the tour was that OXfCiTd fitreet was extremely crow deal when we visited, and it was difficult to walk around easily. | | | | | | | | |
|  | |  |  |  |  |  |  |  |

1. How does Tour 1 differ from all the other tours?
   1. It uses a double-decker bus.
   2. It includes multiple meals at famous restaurants.
   3. It allows participants to see London from the water.
   4. It takes the entire day.
2. What is included in the cost of the tours?
   1. Transportation from hotels
   2. A tour guide
   3. Breakfast at a restaurant
   4. A ticket to the London Eye
3. What tour did Ms. Bouton most likely take?
   1. Tour 2
   2. Tour 3
   3. Tour 4
   4. Tour 5
4. What does the review suggest about Ms. Bouton?
   1. She prefers bus tours.
   2. She speaks French.
   3. She was on a business trip.
   4. She used LTC before.
5. Why was Ms. Bouton disappointed with the tour?
   1. It was expensive.
   2. It was disorganized.
   3. It was in a very crowded area.
   4. It was in an uninteresting part of the city.



Questions 186-190 refer to the following e-mails and notice.

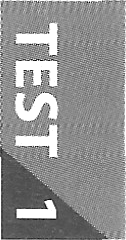


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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  | | | | | | | | | |
| To: | | Joseph Morgan [<joseph.morgan@peltergraphics.com>](mailto:joseph.morgan@peltergraphics.com) | | | | | | | | | |
| From: | | [administrator@costaseminars.org](mailto:administrator@costaseminars.org) | | | | | | | | | |
| Dante | | May 31 | | | | | | | | | |
| Spec | | Book order | | | | | | | | | |
| Dear Mr. Nlorgan,  Thank you for registering for Emilio Costa's seminar on June 11 at the Rothford Business  Center. We are glad you took advantage of the opportunity for conference participants to purchase some of Emilio Costa's graphic-design books at a discounted price. The information below is a confirmation of your order. The bool‹s will be waiting for you at the check-in desk on the day of the seminar. Please note that we will accept any major credit card for payment. We are looking forward to sceing you on June 11.  Quantity Title Price Discounted Price Total Price | | | | | | | | | | | |
|  | 1 | Perfected figures: Making Data Visually Appealing | | | | $22.00 | | $17.60 | $17.60 |  |  |
| 1 | Logos in the Information *the* | | | | $18.00 | | $14.40 | $14.40 |
|  | 1 | Branding Strategies in Graphic Design | | | | $20.00 | | $1a.00 | $16.00 |  |  |
|  | 2 | Best Practices in Web Design: A European Perspective | | | | $28.00 | | $22.40 | %44.80 |  |  |
|  |  | | | |  | | TOTAC DOE: | 592.80 |
|  | | |  |  |  |  |  | | |  |  |



Attention, Seminar Participants:

Unfortunately, v e do not have copies of Emilio Costa's book *Branding Stratep res in Graphic Design* itla us today. For those of“you who have ordered it, plcase give your mailing address to the volunteer at the check-in desk, and the book will be mailed to your home at no cost to you. We will charge your credit card upon shipment. We are sorry for the inconvenience.



|  |
| --- |
| roberta.tsu A peltergraphics.com |
| joseph.morgan H pelter\*raphics.c‹ m |
| June 22 |
| Costa book |

|  |  |  |
| --- | --- | --- |
| 186. What most likely is the topic of the seminar on June 11 ? | 189. | According to the second e-mail, what does Mr. Morgan suggest changing? |
| 1. Financial consulting 2. Graphic design 3. Marketing strategies 4. Business writing |  | 1. The deadline for submitting a project 2. The content of a book review 3. The time of a scheduled meeting 4. The display of some information |
| 187. What is suggested about Mr. Morgan? | 190. | How much did Mr. Morgan spend on the |

* + 1. He attended the seminar with a coworker.
    2. He gave a presentation at the seminar.
    3. He received free shipping on a book purchase.
    4. He paid for some books in advance.

188. What is the purpose of the notice?

1. To explain a problem
2. To ask for volunteers
3. To request payment
4. To promote a book

book he showed to Ms. Tsu?

(A) $17.60

(B) $14.40

(C) $16.00

(D) $22.40

To: From: Date:

Sent:

\*E-mail\*

Dear Roberta,

I’ m looking forward to finishing up our brochure design for Entchen Financial Consultants. Before we submit our final draft, I would like to rethink how we are presenting our data. Have you had a chance to lo‹›k thi ou\*h the Costa book I showed you‘? He gives great advice on improving the clarity of financial information in marketing materials. Anyway, let’s talk about it at lunch tomorr‹aw.

Best.

Joseph

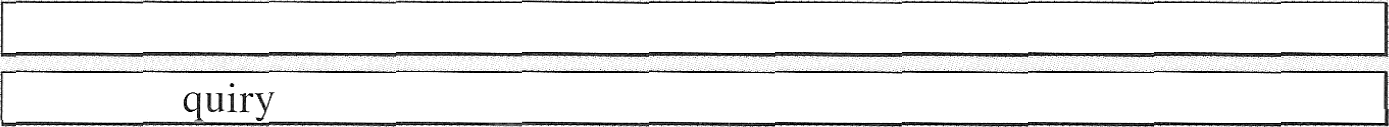


Questions 191-195 refer to the following article, e-mail, and plan.

**Anton Building**

Clanton (12 October)—The planned renovation of the historic Anton Building by Jantuni Property Developers (JPD) is l‘acing new delays. A JPD spokesperson says their negotiations with the city regarding a packag•e of subsidies and tax incentives are ongoing and are proving somewhat contentious. According to the renovation plan, JPD must protect the historical integrity of the Anton Building while it creates a mixed-use interior, offering both office space and lower-let e1 i-etail space. However, JPD's city permit to do the project is on hold pending the current negotiations.

This is making city revitalization advocates increasingly anxious. Aditi Yadav conrrients, “This plan to create useful space out of an empty decaying bui1din\* will \*o a long way to restoring vibrancy to that area of the city. I sincerely hope that JPD does not back out. In creating their offer, the City Council should consider JPD's excellent record of beautifully restoring and maintaining several other historic buildings in Clanton.”



**From:**

To: t.rowel1Hjantunipropertydevelopers.com

**Date:** | 20 February

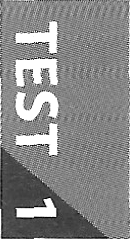
**Subject:** Lease in Dear Mr. Rowell,

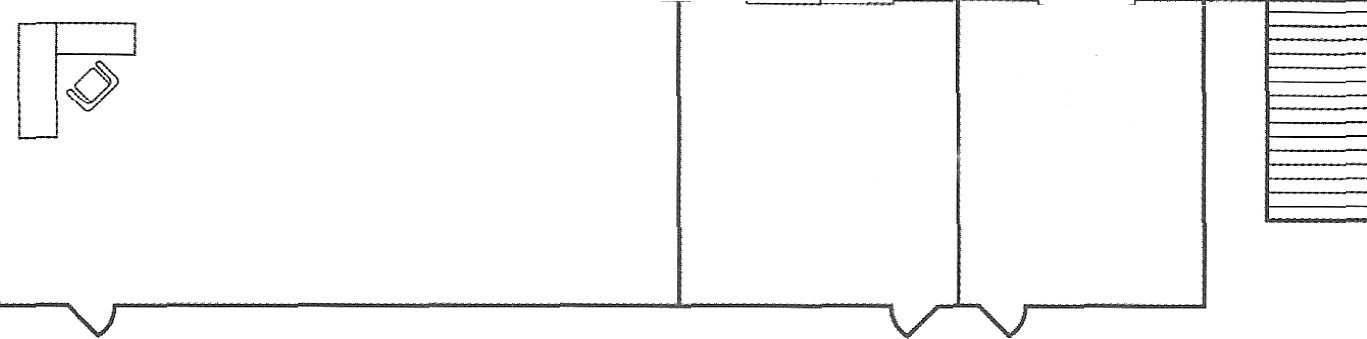
I am the owner o1 Lenoiva, a health-care technology company. We plan to expand our operations and we need new office space. The Anton Building is one of the locations in Clanton that we are considering. We have been informed that your restoration project of this building will be finished sometime this spring, which is good timing for us. We are particularly attractcd by the easy access to public transportation services that your building offers. Do you still have spaces available for rent? We anticipate needing a space at least 300 squat e metres in sixe. Would there be any reserved parking tor our employees if we rented there‘? We would appreciate any information you can provide.

Thank you in advance,

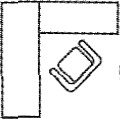
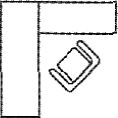
Ana Bautista

anabautistaAlenoiva-health.com

One Anton Place-2nd Floor Plan (office space)



|  |  |
| --- | --- |
| Unit 2A Unit2B Unit2C  350 m2 150 m2 100 m2  T&M Accountancy Available Available | |
| Unit 2D  250 m2  Available | Unit2E  375 m2  Available |

1. What is the purpose of the article?
   1. To report on the benefits of mixed-use buildings
   2. To provide an update on a project
   3. To encourage residents to apply for jobs
   4. To announce a change in city policy
2. What positive aspect of the Anton Building does Ms. Yadav mention?
   1. Its cost efficiency
   2. Its compliance with environmental

## standards

* 1. The anticipated quality of the renovation work
  2. The large amount of retail space

1. What is suggested about JPD in Ms. Bautista's e-mail?
   1. It received the approval it was seeking.
   2. It has the only available office spaces for rent in Clanton.
   3. It has moved its main office to the Anton Building.
   4. It is a relatively new company.
2. What information about the building does Ms. Bautista request from Mr. Rowell?
   1. The distance to the nearest train station
   2. The other occupants' types of business
   3. The completion date of the renovation
   4. The availability of employee parking
3. What space would Lenoiva most likely choose to rent?
   1. Unit 2B
   2. Unit 2C
   3. Unit 2D
   4. Unit 2E



Questions 196-200 refer to the following e-mails and price list.

**From:**  Tanya Jefferson <tjeh Hkeysuppliers.coni>

TO: info Odaneston ear.coin

**Subject:**  Request for \*roup rental infoi-mation

**Date:**  May 29 Hello Daneston Gear Company (DGC),

I am the president ot an activities club. This month, own- 30 members intend to take a day trip to Daneston to go boating on the lake. Could you please send me information regarding your rates and offerings? We are most interestecl in renting boats that seat tone person. Some time ago, I rented a kayak for myself from DGC, but this will be my first time renting from DGC for a group.

Thank you, Tanya Jefferson

**FroiTi:**  info H danestongear.com

To: T ny Jeffe son <tje f keys p ie s >

**Subject:**  RE: Request for group rental information

Date: May 30

**Attachment:**  P ice 1 s

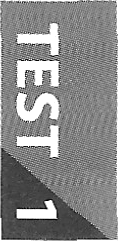
Dear Ms. Jefferson,

Thank you for contacting• us reg•arding your group's anticipated visit to DGC. We look foi ward to equipping your club for its next adventure. A price list is attached to this

e-mail. If you wish to discuss our rentals in more detail, please call me at (888) 555-1578. Incidentally, we recently added a rowboat opti‹aii that is an excellent c1i‹›icc foi- adults who wish to boat with their children.

I will be pleased to help you when you are ready to make your reservation. Best,

Adam Goldstein



|  |  |  |  |
| --- | --- | --- | --- |
|  | Boat type | Hourly rate | Additional 1/2 hour |
| Option 1 | 2-person canoe | $13 | 88 |
| Option 2 | 3-person canoe | $15 | 58 |
| OptiOn 3 | 1-person kayak | $11 | 58 |
| Option 4 | 2-person kayak | $14 | 58 |
| Option 5 | 3- or 4-person rowboat (3 adults or 2 adults and 2 small children) | S13 |  |

1. What does Ms. Jefferson mention in the first e-mail?

DGC Price list

* We are open every day from April ro October, 10:TO A. U. to 6:30 1'kl.
* All boats must be returned by 6:15 1'.V. on the day they are rented.
* Life jackets and paddles are included in the renral fee.
* Groups of ten or more qualify for a discount if they book at least one w'eek in advance.
  1. She has used DGC's services before.
  2. She teaches a course in boating safety.
  3. She is a resident of Daneston.
  4. She owns her own kayak.

1. What rental option best meets

Ms. Jefferson's needs?

* 1. Option 1
  2. Option 2
  3. Option 3
  4. Option 4

1. What is the hourly rate of DGC's newest rental option?

(A) $11

(B) $13

(C) $14

(D) $15

1. What is indicated about DGC in the price

list?

* 1. It is open for business all year.
  2. It may close for the day if the weather is bad.
  3. It offers special rates for groups of ten or more.
  4. It accepts reservations on its Web site.

1. According to the price list, what is true about all boats?
   1. They can fit three adults.
   2. They can be rented overnight.
   3. They are suitable for small children.
   4. They are equipped with life jackets.

Stop! This is the end of the test. If you finish before time is called, you may go back to Parts 5, 6, and 7 and check your work.